

November 4, 2009

Dear Parents/Guardians:

In our continuing effort to encourage and reinforce communication between yourselves and the school, the faculty and administration of Spotswood High School have scheduled a series of Parent-Teacher conferences. Faculty members will be available to discuss your child's progress in individual courses. The conferences will be held at various locations in the high school. **Please see the schedule of department and room assignments on the reverse side of this letter.** Two sessions will take place in an effort to accommodate as many people as possible:

Session 1	Wednesday, November 18	6-8 pm
Session 2	Thursday, November 19	6-8 pm

The conferences will begin promptly at the designated times listed above. Conferences with individual teachers are suggested to be no longer than five minutes in length. In the event more time is necessary, school counselors will be available at the conferences to arrange future meeting times. It is recommended that parents bring their copy of their child's report card to the conferences. **Report cards will be accessible through the Genesis parent module as of November 17, 2009 at 3:00 pm. However, copies of the report cards will be available at the sign-in table outside of the Cafetorium on both nights.**

Please make every attempt to arrive within the timeframes so that each session can conclude in a timely fashion. If you are unable to attend any of the two sessions, remember that you may contact your child's teacher via email or through School Counseling Services at (732) 723-2265.

Be advised that Wednesday, November 18 and Thursday, November 19 will be half days for all students with dismissal at 12:26 pm. Make sure your child eats a healthy breakfast.

Thank you once again for the role you play in your child's success. When we work together in the best interest of our children, we all move in a positive direction.

Sincerely,

Thomas Calder
Thomas Calder, Principal

Scott Horowitz
Scott Horowitz, Assistant Principal

TC/kjl

TEACHER LOCATIONS

<u>Department</u>	<u>Room Location</u>
Art (A. Joralemon/Collins, B. Plachinski)	Media Center
Business (C. Cohen, L. Malec, H. Manfre)	Media Center
Computers & HE (P. Besthoff, G. Hull, S. Marshall, V. Polewski)	Media Center
Technology (J. Michaels, J. Schwartz, A. Zaborney)	Faculty Room
English	Cafetorium
Math	Cafetorium
Science	Cafetorium
Social Studies	Cafetorium
World Language	Cafetorium
Special Education (C. Feibel, T. Knolmayer, D. Rubin)	Rooms 512A
Special Education (A. Benitez, C. Bergman, P. Bodak, B. Furman)	Room 512
Special Education (L. Hollender, L. Van Doren, B. Wank)	Room 511
Physical Education	Room 103
Music	Media Center
School Counseling	Main Entrance by Café

SCHEDULE FOR DAY

Period 1/Homeroom	8:00 – 8:35
Period 2	8:38 – 9:08
Period 3	9:11 – 9:41
Period 4	9:44 – 10:14
Period 5/6, 6/7	10:17 – 10:47
Period 7/8, 8/9	10:50 – 11:20
Period 10	11:23 – 11:53
Period 11	11:56 – 12:26

IMPORTANT DATES

November 12	- End of Marking Period 1
November 18 & 19	- Parent/Teacher Conferences (Half Days – 12:26 Dismissal)
November 20	- DECA Annual Blood Drive (Media Center)
November 23	- Parent-Teacher Confs. (Inclement Weather)
November 25	- Honor Roll Breakfast (7:30 am Cafetorium)
November 26 & 27	- School Closed - Thanksgiving
November 30	- SHS Fall Athletic Awards (6:30 pm)
December 10	- Winter Concert
December 24 – January 3, 2010	- Winter Recess
January 25-28, 2010 (tentative)	- Midterm Exams (12:20 Dismissal)
January 27, 2010	- Freshmen Orientation (1– 2 pm – Students) (Class of 2014) (7– 8 pm – Parents)

INCLEMENT WEATHER

In case of inclement weather, the following radio/TV stations and website will announce closings or delayed openings:

Website: www.spotswood.k12.nj.us

Spotswood Schools Channel 3

1450 AM (WCTC) – New Brunswick

News 12 NJ

98.3 FM (WGMQ) – **will no longer announce school closings on air but only post on their website at**

www.magic983.com or www.wctcam.com

101.5 FM (WKXW) – Trenton